

Personal Property Brought To School, Student Accident Insurance and Ambulance Cover Arrangements

PURPOSE

To explain Northern School for Autism's Policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

SCOPE

This policy applies to all school activities, including camps and excursions. This policy applies to staff and students.

POLICY

Personal Property

Private property bought to the school by students, staff or visitors is not insured and the Department of Education is not responsible for any loss or damage. This can include mobile phones, calculators, sporting equipment and cars parked on school premises.

The school understands that staff and/or students may sometimes like to bring items of personal property to school, however, we encourage staff and students not to bring items of value to school

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. The school does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities.

Damage to personal property brought to school is the responsibility of the owner of that property. If students bring items of value to school, they will be confiscated and stored securely at in the School Office until the end of the day, when the items may be collected by the student and/or parent/carer.

It is recommended that parents, carers, staff and volunteers consider insurance policies that can be purchased from commercial insurers.

Student Accident Insurance and Ambulance Cover Arrangements

Parents/carers are reminded that the Department of Education (DE) and Northern School for Autism do not provide personal accident or ambulance cover for students. Parents/carers of students who do not have private health insurance or ambulance cover are responsible for paying the cost of medical treatment for injured students, including transportation costs.

Students' accident insurance policies are available from the private insurance market. These cover a range of medical expenses not covered by Medicare. They can be obtained by parents/carers for individual students.

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COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Annual reminders in our school newsletter
- Available publicly on our school's website
- Discussed at annual staff briefings/meetings/ staff handbook
- Hard copy available from school administration upon request

RELATED POLICIES AND RESOURCES

- the Department's Policy and Advisory Library (PAL):
 - [Claims for Property Damage and Medical Expenses](#)

POLICY REVIEW AND APPROVAL

Policy last reviewed	May 2023
Approved by	Principal
Next scheduled review date	May 2026 – noting that the recommended minimum review cycle for this policy is 3 to 4 years